

# FIRE, TORNADO and SHELTER-IN-PLACE DRILL REPORT FORM

## FOR ACADEMIC YEAR 2017-2018

**\*Public Act 187** states in part that schools must conduct **five fire drills** (3 of the 5 are to be held by December 1), **two tornado drills** (at least one is to be conducted during March) **and three shelter-in-place drills** (at least one is to be conducted after January 1). A minimum of one of the ten drills must be held during a lunch or recess period, or at a time when a significant number of students are not gathered in the classroom

SCHOOL: St. Hugo of the Hills CITY: Bloomfield Hills

ADMINISTRATOR'S SIGNATURE: *Joseph Vincler* DATE: 9-13-2017

Date of Fire Drill	Time of drill	Minutes to evacuate	Number of people evacuated	Comments
1. 9-14-2017	2:30	2 minutes	470	Need to eliminate talking
2. 10-5-2017	10:45	2 minutes	472	Discussion of Red and Green
3. 10-18-2017	1:00	1:45	473	Better use of cards and attent
4.				
5.		1:30		
Date of Tornado Drill	Time of drill	Minutes to shelter	Number of people sheltered	Comments
1. 9-14-2017	10:00	1:30	470	Move computer students to
2. 4-16-2018	1:00	1:30	475	Moving students out of cafete
Date of Shelter-in-Place Drill	Time of drill	Reason for drill (i.e. hazardous, weapons, intruder)	Number of people sheltered	Comments
1. 9-14-2017	10:45	Practice Protocol	470	Need to help subs
2.				
3.				

Post a copy of this file on your school website.  
It needs to remain on your website for three years.

Phys. Ed., Health/Safety Office  
12 State Street  
Detroit, MI. 48226