

St. Hugo of the Hills School

PTG Meeting-August 22, 2017

In Attendance: Mr. Joe Vincler-Principal, Colleen and Mike O'Brien-President, John Schwegman- President Elect, Tim and Laura Kalil-Treasurer, Joe and Jodi Carroll-Treasurer Elect, Cindy and John Hermann-Secretary and Mike and Erin Marsh-Parent Liason.

7:44pm-The meeting opened with a prayer led by Colleen O'Brien

7:46pm-Approval of minutes from May 16th, 2017

Fundraising: Colleen O'Brien

7:47-8:01

Colleen emphasized the main priority of PTG is fundraising and the three main fundraisers will be: Fun Run, Trunk or Treat and the School Auction.

- Let's focus all of our fundraisers around our St. Hugo community
- Let's get volunteers from other areas to help out with the bigger fundraisers
- Room mom's will encourage new families to attend school events, i.e. the auction

Principal's Report:

8:01-8:31

- Number of updates to the school, all new lighting, new univents, new boiler and brand new preschool room

- Several new staff members, Meghan Carter and Megan Fleischer will both be on PTG
- New discipline method introduced this year called Restorative Practices. This method will focus on trying to get the full story of what happened and why children choose to act the way they do
- Focus on reversing declining enrollment, a new board called the School Advisory Committee has five members thus far. Arlene Curioco, Heather Koziarz, Eileen Sacca, John Morgan and Kevin Kindt
- Middle school night was a huge success and retention in the upper grades is challenging
- Homework communication is a big focus and will be provided on a website on a nightly basis

Treasurer's Report:

8:31-8:51

- Auction had no chair and Suzanne Tosto agreed to do it but they had very little help and it generated \$33,000.00 less than the previous year. The Raffle also generated \$22,000.00 less than previous year
- Tim and Laura looking at getting financials into a computerized system where Quick Books, PNC and excel can all talk to each other
- PTG needs to have a set budget
- Need for checks and balances, policies and procedures within the financials

Teacher's Report:

8:52-8:53

No teachers present at the meeting.

Old Business:

8:53

- Many fundraisers are gone because they are not profitable
- Mother/Son and Father/Daughter are still happening
- Booster Club: possible refreshments/concessions at home games
- Survey results show there is a concern about CYO sports

New Business:

9:06-9:24

- Auction chair: Kristen Bujoll and Janelle Ciarlone is shadowing
- Fun Run has 3 volunteers shadowing and 1 of the chairs will continue next year
- Monthly meetings will be on Wednesday moving forward and Colleen will send out the meeting dates

Meeting concluded at 9:30pm