

# St Hugo of the Hills School

PTG Meeting-September 20, 2017

**In Attendance:** Mr. Joe Vincler-Principal, Mrs. Meghan Carter 7<sup>th</sup>/8<sup>th</sup> grade teacher, Mrs. Megan Fleisher 1<sup>st</sup> grade teacher, Colleen O'Brien - President, John Schwegman -President Elect, Tim and Laura Kalil-Treasurer , Jodi Carroll- Treasurer Elect, Erin Marsh-Representative, Kristin Bujoli- Auction Chair, Julie Gheen-Mother.

7:03 PM-The Meeting opened with a prayer led by Colleen O'Brien

7:04 PM-Approval of minutes from August 22, 2017

**Pre- Auction Plans and ideas (Kristen Bujoli):** 7:05-7:44

Kristin gave us the definitive date and location for the Auction which will be March 3<sup>rd</sup> at Orchard Lake Country Club. She also had the following items to add:

- Orientation was a large success with over 25 people who signed up to help out with the auction for this year.
- She held a survey and people primarily said they wanted Shenandoah or Orchard Lake Country Club.
- Proposed a theme for the auction which is still tentative.
- She is going back to a paddle raise and a live auction.
- Casino Night was not as big of a money raiser as it was anticipated to be.
- Bring back Live Auction (potential to generate more revenue)
- She announced a new chair which is Janell Ciarlone.
- Proposed the option to have the raffle draw winner at the auction which was received with mixed reviews.
- Megan Fleisher proposed the idea to have a giving tree before the auction for people to contribute.
- Kristin is really working on increasing the family sponsorship and increasing attendance by encouraging guests and extended family.

**Fun Run- 7:45-7:46**

- Colleen O'Brien for Julie Cardillo who couldn't be in attendance
- Off to a large success with over 600 participants which is our biggest number so far.

### Principal's Report: 7:46-8:04

- Someone from the Arch Diocese came and spoke to the faculty and staff about maintaining or reapplying for the blue-ribbon school. We have one of the top test scores in the AD with our Iowa test scores.
- Current enrollment is trending up with 478 students enrolled.
- October 2-13<sup>th</sup> will be Iowa Testing which is VERY important.
- Trunk or Treat moved to October 20<sup>th</sup> because of the day off the following Friday .
- Friday Nov. 3<sup>rd</sup> Mrs. Gappy is hosting an International Food Night at the school.
- Mrs. Mick is working on a new Website that will be out in about two weeks and looks Great.
- Working on security for the school which includes a FOB system with ID's instead of Keys to get in and out of the school.
- Kindergarten Open House is scheduled for October 22<sup>nd</sup> this year.
- The Father/daughter Dance is scheduled for Feb. 3<sup>rd</sup>.

### Treasurer's Report: 8:05-8:27

- Laura reported that Bidpal was only used for the auction in the past and we are now going to try and implement with all fundraisers and have already started with fun-run.
- We are early in but we are ahead of last year with money but the fiscal year just started July 1<sup>st</sup>.
- Asking for access to a laptop so that accounting may be done remotely instead of at the school.
- Asking to implement a budget for all fundraisers and community events.

### Teacher's Report: 8:27-8:34

- Many thanks from the teachers for the bonus ' it was a big help to get their classrooms up and running.
- Kinders are off to a great start with a pumpkin picking field trip.
- Mrs. Carter made a great suggestion of helping parents to teach their kids about the act of giving to others in need instead of just handing out \$ for holy redeemer etc.

### Old Business: 8:35-8:42

- Orientation went very well with very positive feedback on the morning.
- People seemed to be happy with the books and the new method.
- She thought the phone calls last year went over very well and would we do it again?

### New Business:

- The Mother/Son event is under way and a second pre K-2<sup>nd</sup> one was added.
- Mothers Movie Night Out- November 2<sup>nd</sup>.
- Would like to add Amazon Smile as a potential fundraiser.
- Box Tops can be taken over by 8<sup>th</sup> Graders.

### **Marketing Report: 8:42-8:57**

- Moved the open house to fall for Kinder and Pre-K. October
- Utilizing facebook to publicize events.
- Get re-useable signs- “Open House Today”
- Maybe set up a trophy case or start online accomplishments
- Jan. 21<sup>st</sup> 11am-2 Open House for new Families.
- Parent Feedback 8:57-9:05:
- Set up a protocol for Lice Check
- Box Tops will still be collected and 8<sup>th</sup> graders will take care of them for service hours

### **Parent Feedback: 8:57-9:03**

- Lice Check Protocol
- Box Tops

### **Closing Prayer by O’Brien**

Meeting Concluded at 9:05