

St. Hugo of the Hills School
PTG Meeting-October 18th, 2017

In Attendance: Mr. Joe Vincler-Principal, Mrs. Regentik, Assistant Principal, Mrs. Meghan Carter 7th/8th, Ms. Megan Fleisher 1st grade teacher, Colleen and Mike O'Brien- President, Tim and Laura Kalil-Treasurer, Jodi Carroll-Treasurer Elect, Cindy Hermann-Secretary, Erin Marsh-Parent Liason, Julie Cardillo-Fun Run Committee, and Kristin Bujoll-Auction Chair

7:05pm-The meeting opened with a prayer led by Colleen O'Brien

7:07pm-Approval of minutes from September 20th, 2017

Fun Run: Julie Cardillo

7:07-7:26

- The Fun Run generated \$51,366.00 Gross, \$35,744.00 Net, \$15,000.00 in expenses
- Registration way up, 693 presale
- Sponsorship was down, 32 in 2017 vs. 48 in 2016
- 27 teachers, 775 registered vs. 598 in 2016 and 691 in 2015
- We were able to tip all service people
- DJ was \$1400.00, the band "Midlife Crisis" was free
- Estimated bid pal was \$483.00 and credit card fees \$1740.00

Auction: Kristin Bujoll

7:27-7:48

- We have no 2018/19 Auction shadow
- We need creative ways to entice volunteers

- Theme of the auction is “A Night with the Stars”, Suzanne Tosto is working on a logo
- This year we are leading with sponsorship and discussing a pre party and afterglow
- Average auction attendance is 400 guests
- Auction goal is to net \$125,000

Principal's Report:

7:49-7:58

- 7 families have already registered for Junior Kindergarten for next year
- This weekend is a Kindergarten Readiness openhouse from 11:00-1:30
- January 21st, 2018 is an all school open house from 11:00-2:00 PTG members are encouraged to attend to help family tour
- Trunk or Treat this Friday
- 10/27/17 is the end of the marking period
- Conferences are in the evening only this year on November 8th and November 9th, no school on the 10th
- Iowa tests were all mailed out on 10/16/17, hoping for National Blue Ribbon Status (last time this was awarded to St. Hugo was 2009)
- Mark Rottenberg is trying to come up with a “St. Hugo Hall of Fame” for alumni
- Food night is on hold until further notice

Treasurer's Report:

7:58-8:08

- Laura Khalil discussed current financials

- Mother/son checks are coming in
- We are down \$9000.00 net income but it comes down to timing
- Bidpal is a big expense and we need to get those expenses streamlined and have one contact person at Bidpal
- Start with Suzanne Tosto to find out about Bidpal-Colleen will reach out to her

Teacher's Report:

8:08-8:24

- Teachers were very happy to have students at school on time for testing
- 10/20/17 is Disability Awareness Day
- 11/17/17 is STEAM day-crossover with grades and engineers visiting
- 10/26/17 is a school "Pink Out", \$2.00 or more for a sticker in honor of the people they are donating for
- Competition for the grade with the highest % of participation and donations, Donations will be given to the local Cancer society
- Jeanette Merricle-Reading Specialist, PTG purchased Reading A-Z last year, it is a reading resource to supplement reading, "Raz Kids" is the online component that kids can use at home or in school groups and costs \$664.65

Old Business:

8:25-8:33

- Phone calls to new families went very well and received positive feedback
- Raffle is set for April-Sue and Jeff Bruck are running it this year, Kyle Williams was instrumental in getting information to do it online

- Financial Controls: anyone who chairs an event/fundraiser needs to use a gatekeeper/point person
- Boxtops are being clipped and checked by the Front office and eighth graders

New Business:

8:34-8:42

- Amazon Smile-Colleen is still working on it
- Gifts for the Fun Run committee
- Mike Quaine to attend upcoming meeting to discuss support of the Booster Club

Marketing:

- Open house meeting this Friday
- Parent feedback for mass texts to be utilized as reminders etc.

Meeting concluded at 8:46 with a closing prayer by Colleen O'Brien

Colleen emphasized the main priority of PTG is fundraising and the three main fundraisers will be: Fun Run, Trunk or Treat and the School Auction.

- Let's focus all of our fundraisers around our St. Hugo community
- Let's get volunteers from other areas to help out with the bigger fundraisers

- Room mom's will encourage new families to attend school events, i.e. the auction

Principal's Report:

8:01-8:31

- Number of updates to the school, all new lighting, new univents, new boiler and brand new preschool room
- Several new staff members, Meghan Carter and Megan Fleischer will both be on PTG
- New discipline method introduced this year called Restorative Practices. This method will focus on trying to get the full story of what happened and why children choose to act the way they do
- Focus on reversing declining enrollment, a new board called the School Advisory Committee has five members thus far. Arlene Curio, Heather Koziarz, Eileen Sacca, John Morgan and Kevin Kindt
- Middle school night was a huge success and retention in the upper grades is challenging
- Homework communication is a big focus and will be provided on a website on a nightly basis

Treasurer's Report:

8:31-8:51

- Auction had no chair and Suzanne Tosto agreed to do it but they had very little help and it generated \$33,000.00 less than the previous year. The Raffle also generated \$22,000.00 less than previous year

- Tim and Laura looking at getting financials into a computerized system where Quick Books, PNC and excel can all talk to each other
- PTG needs to have a set budget
- Need for checks and balances, policies and procedures within the financials

Teacher's Report:

8:52-8:53

No teachers present at the meeting.

Old Business:

8:53

- Many fundraisers are gone because they are not profitable
- Mother/Son and Father/Daughter are still happening
- Booster Club: possible refreshments/concessions at home games
- Survey results show there is a concern about CYO sports

New Business:

9:06-9:24

- Auction chair: Kristen Bujoll and Janelle Ciarlone is shadowing
- Fun Run has 3 volunteers shadowing and 1 of the chairs will continue next year
- Monthly meetings will be on Wednesday moving forward and Colleen will send out the meeting dates

Meeting concluded at 9:30pm

