

FIRE, TORNADO and SHELTER-IN-PLACE DRILL REPORT FORM FOR ACADEMIC YEAR 2015-2016

***Public Act 187** states in part that schools must conduct **five fire drills** (3 of the 5 are to be held by December 1), **two tornado drills** (at least one is to be conducted during March) **and three shelter-in-place drills** (at least one is to be conducted after January 1). A minimum of one of the ten drills must be held during a lunch or recess period, or at a time when a significant number of students are not gathered in the classroom

SCHOOL: St. Hugo of the Hills CITY: Bloomfield Hills

ADMINISTRATOR'S SIGNATURE: *Margaret Tom Talley* DATE: 5/25/16

Date of Fire Drill	Time of drill	Minutes to evacuate	Number of people evacuated	Comments
1. 9/8/15	10:33	3 min, 0 sec.	550	Students orderly. Younger students a little talkative.
2. 9/24/15	14:15	2 min, 10 sec.	533	Students orderly. Younger students much quieter
3. 10/27/15	13:30	2 min, 45 sec.	542	Most students orderly, one grade particularly noisy
4. 4/18/16	14:15	1 min, 15 sec.	536	Students very orderly. Exit time was excellent.
5. 5/4/16	14:45			
Date of Tornado Drill	Time of drill	Minutes to shelter	Number of people sheltered	Comments
1. 10/9/15	14:15	3 min, 23 sec.	538	Students somewhat talkative during first minute of shelter.
2. 4/18/16	09:15	3 min. 10 sec.	536	Students were quick to shelter and very quiet.
Date of Shelter-in-Place Drill	Time of drill	Reason for drill (i.e. hazardous, weapons, intruder)	Number of people sheltered	Comments
1. 11/2/15	9:15	Intruder	536	Most rooms silent. One room did not go into lockdown.
2. 5/17/16	12:00			
3. 5/25/16	13:30			

Post a copy of this file on your school website.
At end of school year, mail copy of the form to:

Phys. Ed., Health/Safety Office
305 Michigan Avenue - 7th floor
Detroit, MI. 48226